GIR East Community Development District

Meeting Agenda

September 4, 2024

AGENDA

GIR East

Community Development District

219 East Livingston Street, Orlando, Florida 32801 Phone: 407-841-5524 – Fax: 407-839-1526

August 28, 2024

Board of Supervisors GIR East Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of **GIR East Community Development District** will be held on **Wednesday**, **September 4**, **2024 at 3:00 PM**, **at 3850 Canoe Creek Road**, **Saint Cloud**, **FL**. Following is the advance agenda for the meeting:

- 1. Roll Call
- 2. Public Comment Period
- 3. Approval of Minutes of the August 7, 2024 Meeting
- 4. Financing Matters Under Separate Cover
 - A. Consideration of Engineer's Report
 - B. Consideration of Assessment Methodology Report
 - C. Consideration of Resolution 2024-04 Declaring Special Assessments
 - D. Consideration of Resolution 2024-05 Setting a Public Hearing for Assessments
- 5. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Balance Sheet and Income Statement
 - ii. Ratification of Funding Request #32
- 6. Other Business
- 7. Supervisor's Requests
- 8. Adjournment

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please contact me.

Sincerely,

George S. Flint

George S. Flint District Manager

MINUTES

MINUTES OF MEETING GIR EAST COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the GIR East Community Development District was held Wednesday, August 7, 2024 at 3:00 p.m. at 3850 Canoe Creek Rd., St. Cloud, Florida.

Present and constituting a quorum were:

Mike Liquori Chairman

Rob Bonin Assistant Secretary
Chancy Summers Assistant Secretary

Also present were:

George Flint District Manager Michelle Rigoni District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Flint called the meeting to order and called the roll. Three Supervisors were present constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. Flint noted that there were no members of the public present to provide public comment.

THIRD ORDER OF BUSNESS

Approval of Minutes of the June 12, 2024 Board of Supervisors Meeting

Mr. Flint presented the minutes of the June 12, 2024 Board of Supervisors meeting. He asked if the Board had any comments or revisions. The Board had no changes to the minutes.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, the Minutes of the June 12, 2024 Board of Supervisors Meeting, were approved, as presented.

FOURTH ORDER OF BUSINESS

Review and Acceptance of Fiscal Year 2023 Audit Report

August 7, 2024 GIR East CDD

Mr. Flint stated that they are required to have an annual independent audit report. This audit was performed by Grau & Associates and was required to be completed by June 30th. They have already sent it to the state of Florida. It is a clean audit and there were no findings or recommendations.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, Accepting the Fiscal Year 2023 Audit Report, was approved.

FIFTH ORDER OF BUSINESS

Public Hearing

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, Opening the Public Hearing, was approved.

A. Consideration of Resolution 2024-03 Adopting the Fiscal Year 2025 Budget and Relating to the Annual Appropriations

Mr. Flint stated the proposed budget is attached as Exhibit A. It is an administrative budget that contemplates a developer funding agreement in lieu of assessments. The budget itself has decreased slightly from the FY24 budget.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, Resolution 2024-03 Adopting the Fiscal Year 2025 and Relating to the Annual Appropriations, was approved.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, Closing the Public Hearing, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Fiscal Year 2025 Developer Funding Agreement

Ms. Rigoni stated this is a different form of funding agreement. She notes that it works the same as the prior funding agreement.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, the Fiscal Year 2025 Developer Funding Agreement, was approved.

SEVENTH ORDER OF BUSINESS

Adoption of District Goals and Objectives

August 7, 2024 GIR East CDD

Mr. Flint stated there has been a change in Florida Statutes that states the District must adopt goals and objectives. He asked the Board if they had any questions. This must be done by October 1, 2024.

Mr. Liquori asked what happens if one fails to meet a goal or objective. Mr. Flint stated there were no punishments as far as he can see. The Board wanted to exclude the objective for field management.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, the Adoption of Goals and Objectives for the District, was approved as amended.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Rigoni had nothing further to report

B. Engineer

There being no comments, the next item followed.

C. District Manager's Report

i. Balance Sheet & Income Statement

Mr. Flint stated the financials are included in the agenda package for Board review, but there is no action necessary from the Board.

ii. Ratification of Funding Requests #29 – #31

Mr. Flint stated that these funding requests were transmitted to the developer under the funding agreement, they just need ratification.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, Funding Requests #29-#31, were ratified.

iii. Approval of Fiscal Year 2025 Meeting Schedule

Mr. Flint stated the meetings will be held on the first Wednesday of each month at 3:00 p.m. at the same location. This will exclude the first meeting in January.

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, the Fiscal Year 2025 Meeting Schedule, was approved, as amended.

August 7, 2024 GIR East CDD

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Liquori, seconded by Ms. Summers, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary Chairman/Vice Chairman

SECTION IV

SECTION A

This item will be provided under separate cover

SECTION B

This item will be provided under separate cover

SECTION C

This item will be provided under separate cover

SECTION D

This item will be provided under separate cover

SECTION V

SECTION C

SECTION 1

GIR East

Community Development District

Unaudited Financial Reporting July 31, 2024



Table of Contents

1	Balance Sheet
2	General Fund
3	Month to Month

GIR East

Community Development District

Combined Balance Sheet

July 31, 2024

	General			
	Fund			
Accete				
Assets:				
<u>Cash:</u>				
Operating Account	\$	5,756		
Due from Developer	\$	4,676		
Total Assets	\$	10,432		
Liabilities:				
Accounts Payable	\$	5,560		
Accounts I ayable	Ψ	3,300		
Total Liabilites	\$	5,560		
Fund Balance:				
Unassigned	\$	4,872		
Total Fund Balances	\$	4,872		
Total Liabilities & Fund Balance	\$	10,432		

GIR East

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending July 31, 2024

	Adopted Prorated Budget			Actual			
	Budget	Thr	u 07/31/24	Thi	ru 07/31/24		Variance
Revenues:							
		_		_		_	
Developer Contributions	\$ 144,378	\$	46,959	\$	46,959	\$	-
Total Revenues	\$ 144,378	\$	46,959	\$	46,959	\$	-
Expenditures:							
General & Administrative:							
Supervisor Fees	\$ 12,000	\$	10,000	\$	-	\$	10,000
FICA Expenditures	\$ 918	\$	765	\$	-	\$	765
Engineering	\$ 15,000	\$	12,500	\$	-	\$	12,500
Attorney	\$ 25,000	\$	20,833	\$	2,185	\$	18,649
Annual Audit	\$ 3,500	\$	3,500	\$	3,400	\$	100
Assessment Administration	\$ 5,000	\$	-	\$	-	\$	-
Arbitrage	\$ 450	\$	-	\$	-	\$	-
Dissemination	\$ 5,000	\$	-	\$	-	\$	-
Trustee Fees	\$ 4,500	\$	-	\$	-	\$	-
Management Fees	\$ 40,000	\$	33,333	\$	33,333	\$	-
Information Technology	\$ 1,800	\$	1,500	\$	1,500	\$	-
Website Maintenance	\$ 1,200	\$	1,000	\$	1,000	\$	-
Telephone	\$ 300	\$	250	\$	-	\$	250
Postage & Delivery	\$ 1,000	\$	833	\$	35	\$	799
Insurance	\$ 6,250	\$	6,250	\$	5,000	\$	1,250
Printing & Binding	\$ 1,000	\$	833	\$	-	\$	833
Legal Advertising	\$ 15,000	\$	12,500	\$	984	\$	11,516
Other Current Charges	\$ 5,000	\$	4,167	\$	331	\$	3,835
Office Supplies	\$ 625	\$	521	\$	1	\$	520
Travel Per Diem	\$ 660	\$	550	\$	-	\$	550
Dues, Licenses & Subscriptions	\$ 175	\$	175	\$	175	\$	-
Total Expenditures	\$ 144,378	\$	109,511	\$	47,944	\$	61,567
Excess (Deficiency) of Revenues over Expenditures	\$ -			\$	(985)		
Fund Balance - Beginning	\$ -			\$	5,857		
Fund Balance - Ending	\$ -			\$	4,872		

GIR East Community Development District
Month to Month

	0ct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Developer Contributions	\$ 8,813 \$	3,585 \$	3,585 \$	3,668 \$	7,165 \$	3,907 \$	3,777 \$	3,768 \$	4,015 \$	4,676 \$	- \$	- \$	46,959
Total Revenues	\$ 8,813 \$	3,585 \$	3,585 \$	3,668 \$	7,165 \$	3,907 \$	3,777 \$	3,768 \$	4,015 \$	4,676 \$	- \$	- \$	46,959
Expenditures:													
General & Administrative:													
Supervisor Fees	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
FICA Expenditures	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Engineering	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Attorney	\$ 55 \$	84 \$	178 \$	125 \$	193 \$	184 \$	- \$	869 \$	498 \$	- \$	- \$	- \$	2,185
Annual Audit	\$ - \$	- \$	- \$	- \$	3,400 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	3,400
Assessment Administration	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Arbitrage	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dissemination	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Trustee Fees	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Management Fees	\$ 3,333 \$	3,333 \$	3,333 \$	3,333 \$	3,333 \$	3,333 \$	3,333 \$	3,333 \$	3,333 \$	3,333 \$	- \$	- \$	33,333
Information Technology	\$ 150 \$	150 \$	150 \$	150 \$	150 \$	150 \$	150 \$	150 \$	150 \$	150 \$	- \$	- \$	1,500
Website Maintenance	\$ 100 \$	100 \$	100 \$	100 \$	100 \$	100 \$	100 \$	100 \$	100 \$	100 \$	- \$	- \$	1,000
Telephone	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Postage & Delivery	\$ - \$	2 \$	1 \$	1 \$	4 \$	1 \$	1 \$	0 \$	1 \$	23 \$	- \$	- \$	35
Insurance	\$ 5,000 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	5,000
Printing & Binding	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Legal Advertising	\$ - \$	- \$	- \$	197 \$	- \$	- \$	- \$	- \$	201 \$	587 \$	- \$	- \$	984
Other Current Charges	\$ 33 \$	33 \$	33 \$	33 \$	33 \$	33 \$	33 \$	33 \$	33 \$	33 \$	- \$	- \$	331
Office Supplies	\$ - \$	0 \$	0 \$	0 \$	0 \$	0 \$	0 \$	0 \$	0 \$	0 \$	- \$	- \$	1
Travel Per Diem	\$ - \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	
Dues, Licenses & Subscriptions	\$ 175 \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	- \$	175
Total Expenditures	\$ 8,846 \$	3,702 \$	3,796 \$	3,939 \$	7,213 \$	3,802 \$	3,618 \$	4,486 \$	4,316 \$	4,226 \$	- \$	- \$	47,944
Excess Revenues (Expenditures)	\$ (33) \$	(117) \$	(211) \$	(271) \$	(48) \$	105 \$	159 \$	(718) \$	(301) \$	450 \$	- \$	- \$	(985

SECTION 2

GIR East

Community Development District

Funding Request #32 August 15, 2024

D:11 .	TATO OID IIO
Bill to:	WS-GIR. LLC

	Payee	Ge	neral Fund FY2024
1	Governmental Management Services: CFL Invoice # 23 - Management Fees - August 2024	\$	3,584.68
2	Heidt Design Invoice # 51490 - Engineer Services - July 2024	\$	147.50
3	Kutak Rock LLP Invoice # 3424995 - General Counsel - June 2024	\$	497.50
4	Supervisor Fees - 08/07/2024 Rob Bonin	\$	215.30
4	Tribune Publishing Company - Orlando Sentinel Invoice # 097356369000 - Legal Advertising	\$	586.86

Total: \$ 5,031.84

Please make check payable to:

GIR East Community Development District

6200 Lee Vista Blvd, Suite 300 Orlando, FL 32822

GMS-Central Florida, LLC

1001 Bradford Way Kingston, TN 37763

Invoice

Invoice #: 23
Invoice Date: 8/1/24

Due Date: 8/1/24

Case:

P.O. Number:

Bill To:

GIR East CDD 219 E. Livingston St. Orlando, FL 32801

Management Fees - August 2024 Vebsite Administration - August 2024		
onformation Technology - August 2024 Office Supplies Postage	3,333.33 100.00 150.00 0.06 1.29	3,333.33 100.00 150.00 0.06 1.29
DEGEIVED AUG 1 4 2024 By		

Total	\$3,584.68
Payments/Credits	\$0.00
Balance Due	\$3,584.68



P: (813) 253-5311 | F: (813) 464-7629 5904-A Hampton Oaks Pkwy. Tampa, FL 33610 www.heidtdesign.com

Invoice

Attention:

GIR East Community Development District

Attn: Virgen, Monica

c/o Governmental Management Services - Central Florida, LLC

219 East Livingston Street

Orlando, FL 32801

Invoice Number:

51490

Invoice Date:

July 31, 2024

Month Ending:

July 31, 2024

Project Manager:

SMITH, STRICKLAND T.

Project Number:

CDD GI 1001

Project Name: GIR East CDD Interim Services

	_	Hours	Rate	Amount
Project Coordinator	GIR CDD Supplemental Engineers Report Call Setup.	.50	105.00	\$52.50
Senior Project Manager	stewardship district coordination meeting	.50	190.00	\$95.00
Total Professional Services	V	1.00		\$147.50
	Invoice	Total		\$147.50



Payment prior to the 15th of the month following the date of this invoice will qualify for a 2% discount.

Payment is due no later than the 25th of the month following the date of this invoice. Failure to pay the amount due within the time frame set forth herein shall result in an interest charge accruing in accordance with our contract. Please contact RikkiLee Glass if you should have a question concerning this invoice.

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600 Facsimile 404-222-4654

Federal ID 47-0597598

July 24, 2024

Check Remit To: Kutak Rock LLP PO Box 30057 Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016 First National Bank of Omaha

Kutak Rock LLP A/C # 24690470

Reference: Invoice No. 3424995

Client Matter No. 29523-1

Notification Email: eftgroup@kutakrock.com

Mr. George Flint GIR East CDD c/o Governmental Management Services 219 E. Livingston Street Orlando, FL 32801

310.513.315

Invoice No. 3424995

29523-1

Re: General Counsel

TOTAL HOURS

For Professional Legal Services Rendered

06/03/24	A. Willson	0.20	59.00	Confer with Flint regarding upcoming meeting agenda
06/04/24	M. Rigoni	0.60	174.00	Finalize resolution regarding stormwater management and confer with Carson regarding same
06/05/24	A. Willson	0.30	88.50	Review and revise meeting agenda; confer with staff regarding same
06/12/24	M. Rigoni	0.20	58.00	Prepare for board meeting
06/20/24	A. Willson	0.20	59.00	Confer with Flint regarding upcoming meeting agenda; review status of district items
06/24/24	A. Willson	0.20	59.00	Confer with Flint and Liquori regarding the upcoming board meeting

JUL 25 2024

By_____

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

1.70

KUTAK ROCK LLP

GIR East CDD July 24, 2024 Client Matter No. 29523-1 Invoice No. 3424995 Page 2

Č		
TOTAL FOR SERVICES RE	NDERED	\$497.50
TOTAL CURRENT AMOUN	T DUE	\$497.50
UNPAID INVOICES:		
May 29, 2024 June 28, 2024	Invoice No. 3396527 Invoice No. 3411626	496.50 869.00
TOTAL DUE		\$1,863.00

Attendance Confirmation for BOARD OF SUPERVISORS



District Name:	GIR East CDD			
Board Meeting Date:	August 7, 2024			

	Name	In Attendance Please √	Fee Involved Yes / No
1	Mike Liquori		No
2	Matt Call		No
3	Rob Bonin	~	Yes (\$200)
4	Tripp Berlinsky		No
5	Chancy Summers		No

The supervisors present at the above referenced meeting should be compensated accordingly.

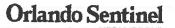
Approved for Payment:

District Manager Signature

8 2 24 Date

a tipa

**RETURN SIGNED DOCUMENT TO District Accountant **



PO Box 8023 Willoughby, OH 44096

adbilling@tribpub.com 844-348-2445

Invoice Details

Billed Account Name: Billed Account Number:

Invoice Number: Invoice Amount: Billing Period:

Due Date:

Gir East Cdd CU80151522 097356369000 \$586.86

07/01/24 - 07/31/24 08/30/24

INVOICE

Page 1 of 2

Invoice	Details	A SECTION OF STREET	N 10 10 10 10 10	A 1500	13 2 3 4	1100
Date	tronc Reference #	Description	Ad Size/ Units	Rate	Gross Amount	Total
07/16/24 07/24/24	OSC97356369	Classified Listings, Online Public Hearling/Bid/Misc_Legal 7664093				586.86

RECEIVED

AUG 1 2 2024

Invoice Total: \$586.86

Account Summary Unapplied Current 1-30 31-60 61-90 91+ Amount 586.86 0.00 0.00 0.00 0.00 0.00

Please detach and return this portion with your payment.

Orlando Sentinel

PO Box 8023 Willoughby, OH 44096 **Remittance Section**

Billed Period: Billed Account Name: Billed Account Number: Invoice Number:

07/01/24 - 07/31/24 Gir East Cdd CU80151522 097356369000

Return Service Requested

PRESORT 111 1 SP 0.690 P3C1 3494000133 հոլիլոնիլոլիիներոնումբոնինիներներիկույին_նույլների

GIR EAST COD MONICA VIRGEN 219 E LIVINGSTON ST ORLANDO FL 32801-1508

For questions regarding this billing, or change of address notification, please contact Customer Care:

> Orlando Sentinel PO Box 8023 Willoughby, OH 44096

Bումիկիրիկիսակարկինիակինիակիանների







Published Daily ORANGE County, Florida

Sold To: GIR East CDD - CU80151522 219 E Livingston St Orlando, FL 32801

Bill To: GIR East CDD - CU80151522 219 E Livingston St Orlando, FL 32801

State Of Florida County Of Orange

Before the undersigned authority personally appeared Rose Williams, who on oath says that he or she is a duly authorized representative of the ORLANDO SENTINEL, a DAILY newspaper published in ORANGE County, Florida; that the attached copy of advertisement, being a Legal Notice in:

The matter of 11150-Public Hearing Notice Was published in said newspaper by print in the issues of, or by publication on the newspaper's website, if authorized on Jul 16, 2024; Jul 24, 2024.

Affiant further says that the newspaper complies with all legal requirements for publication in Chapter 50, Florida Statutes.

Rose Williams

Signature of Affiant

Name of Affiant

Sworn to and subscribed before me on this 25 day of July, 2024, by above Affiant, who is personally known to me (X) or who has produced identification ().

Signature of Notary Public

Lane Rolling

Natary Public State of Florida Leanne Rollins My Commission and 300632 Expires 4/27/2028

Name of Notary, Typed, Printed, or Stamped

7664093

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2025 PROPOSED BUDGET, AND NOTICE OF REGULAR BOARD OF SUPERVISORS MEETING.

MEETING,
The Board of Supervisors ("Board") of the GIR Edst Community Development District ("District") will hold a public hearing and regular meeting as follows:

DATE: August 7, 2024 TIME: 3:00 P.M. LOCATION: 3850 Canoe Creek Road St. Cloud, Florida 34772

The purpose of the public hearing is to receive comments and objections on the adoption of the District's proposed budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025 ("Proposed Budget"). A regular Board meeting of the District will also be held at the above time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Governmental Management Services, LLC, 219 East Livingston Street, Orlando, Florida 32801, Phone (407) 841-5524 ("District Manager's Office"), during normal business hours, or by visiting the District's website at https://gireastcdd.com/

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and/or meeting may be continued in progress to a date, time certain, and place to be specified on the record at the public hearing and/or meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the public hearing or meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight. (48) hours prior to the public hearing and meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for did in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager 7/16/2024 7/24/2024 7664093

7664093